MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD

IWT CONTRACT CHECKLIST

Employer_____

Training Provider _____

Internal review sign-off sheet
IWT Training Contract
Exhibit I - Employer Training Matrix
Exhibit II - Budget
Exhibit III a - Training Agreement or Initial Invoice between Employer and Trainer
Exhibit III b - Training Outline
Exhibit III c – W-9
Exhibit III d – Signatory Authorization
Exhibit III e – Collective Bargaining Agency Form (if applicable)

Reviewed by _____ Date _____