

ADOPTED MINUTES
Monterey County Workforce Development Board
Special Business Services Committee Meeting
Via Teleconference
Thursday, May 20, 2021

Members Present: Mary Ann Leffel (Chair), Paula Calvetti, Steve Snodgrass, and Wendy Brickman

Staff Present: Jerry Hernandez and Flor Galvan

Public Comment: None

Call to Order/Introductions: Mary Ann Leffel called the meeting to order at 3:03 p.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Consent Calendar:

1. **Action:** Consider approval of minutes from the Workforce Development Board's Business Services Committee meeting of April 22, 2021. **A motion was made by Steve Snodgrass to approve the consent calendar item listed above, seconded by Paula Calvetti. ALL AYES**

Discussion or Review of Business Calendar Action Items:

1. An industry job fair was held on May 13, 2021. The fair was very well attended. A total of 25 companies participated and of the responses to survey sent, job seekers and the companies felt positive of the virtual fair experience, ease of the process and chatting between job seekers and employers.
2. WDB staff reported a total of 129 businesses were awarded grants for Round 1 of the Small Business Relief grant. A total of \$817,000 was paid out to 111 businesses for Round 2. A total of \$840,000 funds is available for Round 3 businesses who can be a mix of new businesses and previous recipients of Round 1 and 2. The grant opened on May 17, 2021 and will close on May 31, 2021.
3. Committee member discussed how they can assist WDB staff with networking with many businesses in Monterey County.
4. The next meeting was scheduled for either Thursday, June 17, 2021.

Adjournment: Mary Ann Leffel adjourned the meeting at 5:01 p.m.