

ADOPTED MINUTES

Monterey County Workforce Development Board

Via Teleconference

Thursday, April 8, 2021

Members Present: Erik Cushman (Chair), Mary Ann Leffel, Al Davis, Catherine Sampognaro, Cresencio Diaz, Dr. Raul Rodriguez, Jay Donato, Julia Belliard, Lamont Adams, Mimi Laurent, Paula Calvetti, Salvador Munoz, Sherry Farson, Steve MacArthur, Steve Snodgrass, Wendy Brickman, and Yuko Duckworth

Members Absent: Cesar Lara and Salvador Munoz

Staff Present: Kristen Arps, Chris Donnelly, Flor Galvan, Jerry Hernandez, Elizabeth Kaylor, Vanessa Kor and Javier Vanga

Public Comment: None

Call to Order/Introductions: Erik Cushman called the meeting to order at 9:02 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Workforce Development Board meeting of February 4, 2021.
A motion was made by Mary Ann Leffel to approve the February 4, 2021 Workforce Development Board minutes, seconded by Cresencio Diaz. ALL AYES
2. **Action:** Concur with the March 18, 2021 Executive Committee's recommendation to approve Local Area Subsequent Designation & Local Board Recertification.
A motion was made by Mary Ann Leffel to approve Local Area Subsequent Designation & Local Board Recertification, seconded by Cresencio Diaz. ALL AYES
3. **ACTION:** Concur with the March 18, 2021 Executive Committee's recommendation to approve the amendments to the Monterey County Workforce Development Board Bylaws.
A motion was made by Mary Ann Leffel to approve the amendments to the Bylaws, seconded by Wendy Brickman. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Consider and approve the Local and Regional Plans for Program Years (PY) 2021-2024. **A motion was made by Mary Ann Leffel to approve the Local and Regional Plans for PY 2021-24, seconded by Steve Snodgrass. ALL AYES**
2. The Board Chair provided a report on the North Central Coast Regional Planning Unit (RPU) Board Chairs/Directors meeting at which discussion was held on SB 1 and Slingshot 4.0 grants, the Regional and Local Plans, AJCC Reopening plans, and regional measurable goals with timelines.
3. The Executive Director provided a report on the joint venture with Monterey Peninsula and Hartnell colleges to provide greater opportunities for WIOA clients to enroll in training programs through the community colleges by co-locating staff at the Monterey Peninsula College Marina Campus. Clint Cowden (Hartnell College) reported that discussions have been held, and both colleges are currently working on a memorandum of understanding among the WDB and community colleges, to hire an individual to improve communication and remove process duplications for WIOA participants to enroll in training programs.
4. A report on the Small Business Relief Grants was provided. The Small Business Relief grant program received over 129 applications in Round 1, conducted in November 2020, with the majority receiving the maximum award amount of \$10,000. Round 2 is currently underway with \$825,000 available to award to a minimum of 83 small businesses. The application period closed March 8, 2021.

5. A report on the America's Job Center of California was provided by the One-Stop Operator. The AJCC was opened on April 5, 2021. Prior to the reopening, Equus staff completed extensive outreach by contacting over 150 community-based organizations with flyers. The AJCC is currently open Monday, Wednesday, and Friday by appointment only from 10:00 a.m. to 3:00 p.m. Calls and visitors are increasing daily.
6. An update was provided by WDB staff and WIOA contracted services representatives on the WDB's Adult, Dislocated Worker, Youth, and Prison to Employment (P2E) programs with information and analysis on service provider performance during the period from July 1, 2020 through February 28, 2021.
7. A report was provided by WDB staff on business engagement activities, recruitments and collaborative services. A hospitality-centered virtual job fair is scheduled to occur in mid-May.
8. Updates were provided by WDB Board members on their workforce and business activities.

Adjournment: Mr. Erik Cushman adjourned the meeting at 11:18 a.m.