

ADOPTED MINUTES

Monterey County Workforce Development Board

Via Teleconference

Thursday, February 4, 2021

Members Present: Erik Cushman (Chair), Mary Ann Leffel, Cesar Lara Al Davis, Catherine Sampognaro, Cresencio Diaz, David Martin, Dr. Raul Rodriguez, Jay Donato, Julia Belliard, Lamont Adams, Supervisor Mary Adams, Mimi Laurent, Paula Calvetti, Sherry Farson, Steve MacArthur, Steve Snodgrass, Wendy Brickman, and Yuko Duckworth

Members Absent: Salvador Munoz

Staff Present: Kristen Arps, Chris Donnelly, Flor Galvan, Jerry Hernandez, Elizabeth Kaylor, Vanessa Kor and Javier Vanga

Public Comment: None

Call to Order/Introductions: Erik Cushman called the meeting to order at 9:04 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Consent Calendar:

1. **ACTION:** Consider approval of minutes from the Workforce Development Board meeting of December 3, 2020.
A motion was made by Mary Ann Leffel to approve the December 3, 2021 Workforce Development Board minutes, seconded by Dr. Raul Rodriguez. Abstain: Supervisor Mary Adams and Steve MacArthur. 18-0-2
2. **ACTION:** Concur with the January 21, 2021 Executive Committee's recommendation to approve the redesignation of the Oversight Committee as a new Career Services Committee with the understanding that the redesignation will necessitate an amendment to the WDB's Bylaws which will require the approval of the WDB and Board of Supervisors.
A motion was made by Mary Ann Leffel to approve the consent calendar item #2, seconded by Dr. Raul Rodriguez. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. The Board Chair provided a report on the North Central Coast Regional Planning Unit (RPU) Board Chairs/Directors meeting on January 20, 2021 at which best practices for green job training programs, virtual services being offered to WIOA clients, and WIOA funding expenditure rates were discussed.
2. An update was provided by WDB staff and WIOA funding subrecipient representatives on the WDB's Adult, Dislocated Worker, Youth, and Prison to Employment (P2E) Programs with information and analysis on service provider performance during the period from July 1, 2020 through December 31, 2020.
3. The WDB's Business Services Manager provided a report on Business Services activities from October through December 2020, including business outreach, engagement, and webinars; virtual recruitments and job fairs; and ongoing, capacity-building collaboration between the WDB business services staff and service provider business services staff.
4. An update was provided on the WDB's regional grants, including High Road Construction Careers – Senate Bill 1 (SB1), which has a high level of interest from potential participants but is experiencing delays in commencing due to Covid-19 restrictions; Prison to Employment (P2E), which now has P2E contractors in place in San Luis Obispo and Santa Barbara counties to provide workforce services, but with low expenditures to date; the WDB's Covid-19 Humanitarian Aid National Dislocated Worker Grant (NDWG),

which has placed seven individuals at various work sites in the County; and the August Wildfires NDWG, which has low expenditures based on a current lack of enrollments.

5. A report on the Rapid Response Small Business and Small Business Relief Grants was provided. The Rapid Response grant program has taken in nearly 150 applications since June 2020, and the Small Business Relief grant program, also with over 150 applications, is preparing for Round 2 grants of up to \$10,000 beginning on February 8, 2021.
6. A report on Regional Sector Analysis and an update on the 2021-24 Regional Plan was provided. MCWDB has contracted with BW Research Partnership to conduct a labor and talent supply analysis for targeted regional industry sectors using data that BW collected to develop the 2021-24 Local Plan for MCWDB and the Regional Plan for the North Central Coast Regional Planning Unit (RPU)
7. A report on Labor Market Information was provided based on Employment Development Department (EDD) data from December 2020 and showed an unemployment rate at that time of 11.4% in Monterey County.
8. Staff reviewed the Workforce Development Board membership composition requirements and attendance and discussed recruitment of new board members to address the Board composition requirements.
9. Updates were provided by WDB Board members on their workforce and business activities.

Adjournment: Mr. Erik Cushman adjourned the meeting at 11:08 a.m.