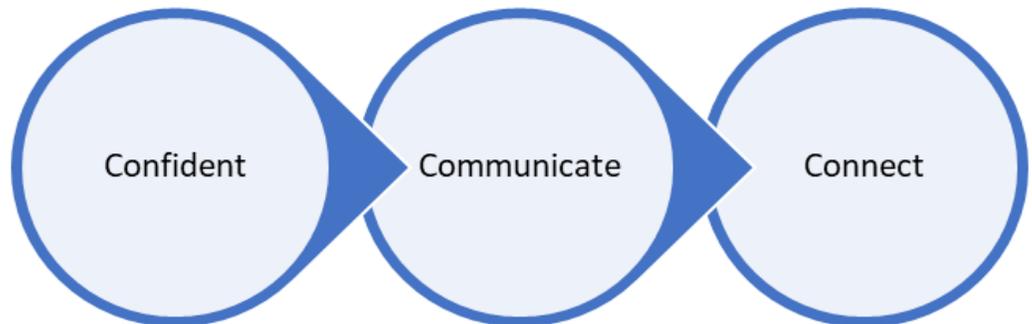




MONTEREY CADRE LEADERSHIP PROGRAM

2021 - 2022

*Build on YOUR Strengths
Develop Leadership Skills
Community Outreach Experience
Learn How to See Things from Many Angles
Encouraging Openness & Experimentation
Enhance Your Creativity and Innovation
Learn to Embrace Change
Work Experience & Hands on approach
Gain Certificates*



www.montereycountywdb.org
Submit your application at: MCCadreinfo@co.monterey.ca.us



Monterey Cadre's COVID-19 Leadership Project

Monterey Cadre is a paid program that builds Leadership skills over a 12-week period for Monterey County young adults ages 18 to 24 and helps each participant give back to their community. Through its emphasis on responsible actions, leadership, and innovative thinking, the Monterey Cadre program lays the foundation for an informed citizenship and develops the capacity to inspire and mobilize others. Through paid work experience, job experience credential process our Cadre participants become leaders.

When young adults learn to improve their communities, they also develop the ability to organize individuals into a team to pursue a goal. The program blends community service and service learning while teaching young adults to become innovative citizens through a transformative hands-on learning process. It helps each participant think critically and learn how to apply their passion to life's challenges and opportunities. Monterey Cadre program participants will focus on teamwork, leadership, and community-building.

The **Mission** of the Monterey Cadre program is to educate and empower young adults to give back to their community in which they live through developing and implementing some form of positive civic impact.

The **Goal** of the Monterey Cadre program is to help build a community of young adults that want to make a difference in Monterey County. Our Cadre participants will have the power to make a difference once they have finished this program.

The **Purpose** of Monterey Cadre program is to better understand how having an impact on leadership through civic engagement and local humanitarian efforts work. Participants will not only learn how to serve others, but the way these services have an impact on them, their lives, those they serve and their communities. These activities become positive and valuable life lessons.

The **Scope** of Monterey Cadre's program will address Leadership Development strategies and training which lead to successful results. Our Cadre youth acquire skills that include but are not limited to acknowledging the need for:

- Coordination with others
- Level of competency from learning engagement
- Confidence in dealing with other
- Working in a team environment
- Mastering process in the workplace
- Dealing with larger picture concepts and provide a good framework for efficiency
- Feelings of personal well-being and security – Purpose Driven Workshops
- Understand and conducting self and others with professionalism
- Exploring future careers opportunities
- Greater community impact through humanitarian projects
- 12 weeks work experience and training

Monterey Cadre Graduates are encouraged to extend to others the knowledge and awareness gained through participation in this one-of-a-kind Workforce Development programs.

Monterey County Workforce Development Board Monterey Cadre Application 2021 - 2022

- Review & Sign Applicant Statement of Commitment
- Answer all questions
- Provide two references
- Read and note Training Guidelines & Schedule
- Read and sign Photo Release
- Read and sign Social Media Policy
- Sign your application
- Submit your application at: MCCadreinfo@co.monterey.ca.us

Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Home Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

What is your Career Interest?

- Healthcare
- Construction
- Hospitality
- Transportation
- IT
- Agriculture
- Other _____

Submit your application at: MCCadreinfo@co.monterey.ca.us or Career Coach.

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

References

Please list one personal/and one professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in termination of employment.

Signature: _____ Date: _____

Supplemental Required Questions:

*1. Are you willing to wear a uniform?

- Yes
 No

* 2. Do you have any food allergies or restrictions? What are they? _____

- Yes
 No

* 3. Are you willing to be exposed to unpleasant field conditions including rain, cold, wind, or hot weather?

- Yes
 No

Please select any and all skill you have from the list below.

- | | |
|--|---|
| <input type="checkbox"/> Word Processing | <input type="checkbox"/> Working with Youth |
| <input type="checkbox"/> MIS | <input type="checkbox"/> Teaching & Education |
| <input type="checkbox"/> Spreadsheet | <input type="checkbox"/> General Technology & Computers |
| <input type="checkbox"/> Webpage Construction | <input type="checkbox"/> Grant-Writing |
| <input type="checkbox"/> PowerPoint/Presentation | <input type="checkbox"/> Graphic Design |
| <input type="checkbox"/> Writing and Editing | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Event Planning |
| <input type="checkbox"/> Construction/Fix-it | <input type="checkbox"/> Organizing & Coordinating |

Please answer the following questions completely.

1. Describe your current employment responsibilities, and community activities in which you are participating.
2. Describe any leadership positions you have held in school or in club.
3. What are you looking to gain from your experience in the Monterey Cadre?



Monterey County Workforce Development Board Monterey Cadre Application 2021 Applicant's Statement of Commitment

I _____ (Please Print) understand that if I am selected to be part of the Monterey County Workforce Development Board's **Monterey Cadre Leadership** program I will be provided an opportunity to participate in a 12 weeks **paid work experience program**. This Monterey Cadre Leadership program allows me to give back to the community in which I live.

The **Monterey Cadre is a paid Leadership program** for Monterey County young adults ages 18 to 24 designed to help them give back to their community while learning valuable life skills. Through its emphasis on responsible actions, leadership, and innovative thinking, the Monterey Cadre program lays the foundation for informed citizenship and develops the capacity to inspire and mobilize others.

When young adults learn to improve their communities, they also develop the ability to organize individuals into a team to pursue a goal. The program blends community service and service learning and teaches young adults to become innovative citizens through a transformative learning process. It helps them think critically and learn how to apply their passion to life's challenges and opportunities. Monterey Cadre program participants will focus on teamwork, leadership, and community-building.

I am committing to **attend all 12 weeks** of this important paid leadership training, where I will be provided a **uniform**, which I will wear proudly. **I will arrive on time daily**, and I shall stay all day and **pay attention** to the speaker and **turn off my cell phone or place on silence**. There is to be **no texting in training**. I understand if I am accepted, I will be expected to **follow the rules** as they are spelled out during the introduction to of the leadership training.

I am committed to complete **evaluation surveys** at different times for different speakers during the program. I understand that there is a **final capstone project** expected to be completed by each Monterey Cadre program participant, and I am agreeing to do so if accepted into this program.

You will be notified by staff if you were selected to be part of this special paid program. The first Meet and Greet meeting of the Monterey Cadre Leadership will be at America's Job Center Training Office, 344 Salinas Street, Salinas prior to the program starting.

Thank you for your interest in the Monterey Cadre program, our professional leadership opportunity. We look forward to reviewing your application and wish you well.
Submit your application at: MCCadreinfo@co.monterey.ca.us

Chris Donnelly, MCWDB Executive Director



Monterey County Workforce Development Board
Monterey Cadre Application 2021
Applicant's Statement of Commitment
Signature page

Submit your application at: MCCadreinfo@co.monterey.ca.us

Applicant's Signature _____

Date Signed _____

Applicant's Email _____

Applicant's Cell # _____



Monterey County Workforce Development Board
Monterey Cadre Application 2021
Survey Commitment

I _____ agree to complete all evaluation surveys for each leadership session as it is a helpful and a useful tool in shaping the future of Monterey Cadre. It is required that you complete each survey, your detailed comments are confidential and anonymous.

Applicant's signature: _____

Print Name: _____

Date: _____



Monterey County Workforce Development Board Monterey Cadre Application 2021

Social Media Policy Commitment/Agreement

I _____ agree not to post Photos and/or comments made by Monterey Cadre Participants or Speakers on Social Media platforms without permission and coordination from Susan Marscellas.

This program is set in an open “safe place” learning environment where Participants and Speakers feel free to be open and safe to share their true feeling, stories and opinions but that does not mean it is for public viewing.

We encourage you to “friend” and follow Monterey County Workforce Development Board on *Facebook*, *Instagram* and *Twitter*. It would be great if you would “repost” or “like” what is posted. **For the privacy the other participants and instructors/speakers do not post anything without prior permission.**

Please share your photos of the Monterey Cadre’s Leadership program with us, email photos to Susan Marscellas, MarscellasS@ca.monterey.co.us

Thank you for your understanding and respecting the privacy of others.

I agree not to post photos or comments of or about other without permission.

Signature: _____

Print Name: _____

Date: _____

Email: _____

Cell Phone: _____

MCWDB, 344 Salinas Street, Suite 101, Salinas, CA 93901



PHOTO RELEASE FORM

I _____ hereby grant permission to *Monterey County Workforce Development Board, Equus & Turning Point* for use of photographs and/or videos of me taken on (dates _____) at (location _____) for print, online newsletters, print publications, news releases, social media such as Facebook, Instagram, snapchat, and in other Social Media communications related to the mission of promoting the *Coastal Region and Monterey County Workforce Development Board*. **Date:** Ranging From _____ to _____

Event: _____

- _____ Photographs can be reviewed by the Regional & State WDB.
- _____ Photographs can be used for classroom presentations & training.
- _____ Photographs can be used for academic conference presentations.
- _____ Photographs can be used for fundraising presentations/proposals.
- _____ Photographs can be used for newsletter or magazine publications.
- _____ Photographs can be posted on the Regional and local web site for promotional purposes, and social media.
- _____ Photographs taken by WDB or arranged for by MCWDB are the sole property of MCWDB.

Signature: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone (Cell): _____ **(Other):** _____

Email Address: _____

Date: _____

Thank you!

MCWDB, 344 Salinas Street, Suite 101, Salinas, CA 93901



Monterey County Workforce Development Board

Monterey Cadre Application 2021 - 2022

Class Guideline Agreement

Fill in these Important Dates from your Career Coach:

- Application Due:
- Interviews:
- Acceptance Into the program:
- Opening Meet & Greet Reception:
- First Day of Training:
- Graduation & Closing Reception:

Attendance:

It is important you arrive on time and respect your fellow participants and speaker. Attendance to all sessions is important if you will miss a class please contact program Supervisor.

Cell Phones:

Cell phones are to be turned off or placed in silence when you are in class. If you need to make a call or must text a message, please step out of the training. Cell phone use is limited to breaks and outside the classroom.

Surveys:

Complete all evaluation surveys for each leadership session as it is a helpful and a useful tool in shaping the future of Monterey Cadre.

Photos:

Please respect others privacy, ask prior to taking photos.

Social Media:

We have an open "safe place" learning environment where Participants and Speakers feel free to be open and safe to share their true opinions, but that does not mean it is for public viewing. **Do not post photos and comments from Monterey Cadre's on social media without permission.**

Capstone Project:

You will be expected to do a capstone project that will be turned in at the end of your 12 weeks. Capstone projects will integrate all your experiences and synthesize materials and skills learned across all courses that took place during your learning of the program.

I have read and agree to adhere to follow the guidelines of Monterey Cadre's Leadership Program. I understand my attendance to all sessions is essential and if I miss three (3) session, I may be subject to expulsion.

Signature: _____ Date: _____



Monterey Cadre Uniform Order Form

Name: _____

Address: _____

Email Address: _____

Phone: _____

1. T-Shirt Size & Polo Shirt: (Men or Wms.)

X-Small _____ Small _____ Medium _____ Large _____ X-Large _____

2XL _____ 3XL _____ 4 XL _____

2. Jacket/Sweater Size: (Men or Wms.)

X-Small _____ Small _____ Medium _____ Large _____ X-Large _____ 2XL _____

3XL _____ 4XL _____

3. Pant Size: (Men or Wms.)

W _____ x L _____ Juniors _____

4. Shoe/Boot Size (please indicate in Men's or Women's size): _____

Received By: _____

Signature

Date

Items will be ordered and provided as part of the Monterey Cadre Program