

**ADOPTED**

**Monterey County Workforce Development Board**  
Soper Community Center, 220 Coe Avenue, Seaside, CA 93955  
**Wednesday, December 4, 2019**

**Members Present:** Erik Cushman (Chair), Mary Ann Leffel, Wendy Brickman, Al Davis, Cesar Lara, Salvador Munoz, Paula Calvetti, Yuko Duckworth, Wesley Van Camp, Julia Belliard, Steve Snodgrass, Lamont Adams, David Martin, Dr. Patricia Hsieh, Kristen Arps, Cresencio Diaz, Mimi Laurent,

**Members Absent:** Harvey Dadwal, Jay Donato, Supervisor Mary Adams, Michael Hutchinson, Steve MacArthur, Sherry Farson

**Staff Present:** Chris Donnelly, Flor Galvan, Christina Alig, Elizabeth Kaylor, Vanessa Kor, Jasmin Buhay, Korey Woo, Laura Kershner, Sherry Farson

**Public Comment:** None

**Call to Order/Introductions:** Erik Cushman called the meeting to order at 10:40 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Consent Calendar:**

- ACTION:** Consider approval of minutes from the full Workforce Development Board's meeting of June 5, 2019.  
**A motion was made by Mary Ann Leffel to approve the minutes from the full Workforce Development Board's meeting of June 5, 2019, seconded by Steve Snodgrass. ALL AYES**
- ACTION:** Consider and approval of minutes from the full Workforce Development Board's meeting of October 2, 2019.  
**A motion was made by Mary Ann Leffel to approve the minutes from the full Workforce Development Board's meeting of October 2, 2019, seconded by Steve Snodgrass. ALL AYES**
- ACTION:** Concur with the October 16, 2019 Executive Committee's recommendation to appoint Dr. Patricia Hsieh, President, Hartnell College, representing Education, to the WDB for a three-year term and forward the recommendation to the Board of Supervisors for final approval.  
**A motion was made by Mary Ann Leffel to concur with the October 16, 2019 Executive Committee's recommendation to appoint Dr. Patricia Hsieh, President, Hartnell College, representing Education, to the WDB for a three-year term and forward the recommendation to the Board of Supervisors for final approval, seconded by Steve Snodgrass. ALL AYES**
- ACTION:** Concur with the October 16, 2019 Executive Committee's recommendation to adopt WDB Policy #2019-06: WIOA Transitional Jobs Policy.  
**A motion was made by Mary Ann Leffel to approve the four consent items listed above, seconded by Steve Snodgrass. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

- ACTION:** Consider and approve the reappointment of Mary Adams, representing Workforce Innovation and Opportunity Act (WIOA) Title I Programs, to the Workforce Development Board for a three-year term, to be forwarded to the Board of Supervisors for final approval.  
**A motion was made by Mary Ann Leffel to consider and approve the reappointment of Mary Adams, representing Workforce Innovation and Opportunity Act (WIOA) Title I Programs, to the Workforce Development Board for a three-year term, to be forwarded to the Board of Supervisors for final approval, seconded by Lamont Adams. ALL AYES**
- ACTION:** Concur with the November 20, 2019 Executive Committee's recommendation to approve an agreement with the Workforce Development Boards of Santa Cruz, San Luis Obispo and Santa Barbara counties for regional coordination and industry engagement.  
**A motion was made by Mary Ann Leffel to concur with the November 20, 2019 Executive Committee's recommendation to approve an agreement with the Workforce Development Boards of Santa Cruz, San Luis Obispo and Santa Barbara counties for regional coordination and industry engagement, seconded by Cesar Lara. ALL AYES**

3. **ACTION:** Concur with the November 20, 2019 Executive Committee's recommendation to approve an agreement with Turning Point of Central California to provide Prison to Employment services to justice-involved and formerly incarcerated individuals.  
**A motion was made by Salvador Munoz to concur with the November 20, 2019 Executive Committee's recommendation to approve an agreement with Turning Point of Central California to provide Prison to Employment services to justice-involved and formerly incarcerated individuals, seconded by Mary Ann Leffel. ALL AYES**
4. Recap of October 2, 2019 Workforce Development Board retreat.  
**The Board recapped October 2, 2019 Workforce Development Board retreat.**

**Adjournment:** Mr. Erik Cushman requested to adjourn the meeting at 11:28 a.m.