**ADOPTED**

**Monterey County Workforce Development Board**

**Executive Committee**

MBEST, 3180 Imjin Road, Marina, CA 93933

**Wednesday, February 19, 2020**

**Members Present:** Erik Cushman (Chair), Cesar Lara, Mary Ann Leffel

**Members Absent:** Paula Calvetti

**Staff Present:** Chris Donnelly, Flor Galvan, Vanessa Kor, Camille Jaque, Natalie Newsom, Janette Dunn, Charlotte Johnson, Michael Vu, Ruben Trujillo, Pearl Sanchez

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:37 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Director’s Report:** Mr. Donnelly provided updates on upcoming/new EDD Directives, Regional Grants Funding, and Relocation of AJCC.

# **Public Comment/Testimonial:** None

**Consent Calendar:**

1. **Action**: Approve minutes from Executive Committee meeting of January 15, 2020.

**A motion was made by Cesar Lara to approve the minutes from the Executive Committee meeting of January 15, 2020, seconded by Mary Ann Leffel. ALL AYES**

2. **Action**: Concur with February 13, 2020 Oversight Committee’s recommendation to adopt the following new WDB policies:

* #2020-01: WIOA Monitoring Policy
* #2020-02: Cash Management Policy

**A motion was made by Cesar Lara to concur with February 13, 2020 Oversight Committee’s recommendation to adopt the following new WDB policies:**

**• #2020-01: WIOA Monitoring Policy**

**• #2020-02: Cash Management Policy**

**seconded by Mary Ann Leffel. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. Update on Monterey County Workforce Development Board’s Formula and Discretionary budget for Program Year 2019-20 through December 31, 2019.

**The committee received an update on Monterey County Workforce Development Board’s Formula and Discretionary budget for Program Year 2019-20 through December 31, 2019.**

1. **Action**: Consider and approve In-person Workshop Providers for Adult, Dislocated Worker and Youth Programs.

**A motion was made by Cesar Lars to consider and approve In-person Workshop Providers for Adult, Dislocated Worker and Youth Programs, seconded by Mary Ann Leffel. ALL AYES**

1. Update on WIOA Adult, Dislocated Worker and Youth Program performance through January 31, 2020.

**The committee received an update on WIOA Adult, Dislocated Worker and Youth Program performance through January 31, 2020.**

1. Update on Youth, Adult, and Dislocated Worker online training.

**The Committee received an update on Youth, Adult, and Dislocated Worker online training.**

1. Information on Placement in Industry Sectors and Wages and Occupational Skillsets for the Adult and Dislocated Worker clients that found employment during reporting period from July 1, 2018 through December 31, 2019.

**The Committee received information on Placement in Industry Sectors and Wages and Occupational Skillsets for the Adult and Dislocated Worker clients that found employment during reporting period from July 1, 2018 through December 31, 2019.**

1. Update on the Adult and Dislocated Worker Eligible Training Provider (ETPL) performance.

**The Committee received an update on the Adult and Dislocated Worker Eligible Training Provider (ETPL) performance.**

1. Update on the Eligible Training Provider (ETPL) Subsequent Eligibility requirements.

**The Committee received an update on the Eligible Training Provider (ETPL) Subsequent Eligibility requirements.**

1. Information on upcoming WIOA local program monitoring for Program Year 2019-20.

**The Committee received information on upcoming WIOA local program monitoring for Program Year 2019-20.**

**Adjournment:** Mr. Cushman adjourned the meeting at 10:33 a.m.