**ADOPTED**

**Monterey County Workforce Development Board**

**Executive Committee**

MBEST, 3180 Imjin Road, Marina, CA 93933

**Wednesday, August 21, 2019**

**Members Present:** Erik Cushman (Chair), Paula Calvetti, Cesar Lara, Mary Ann Leffel, and Dr. Willard Lewallen

**Members Absent:** None

**Staff Present:** Chris Donnelly, Flor Galvan, Jerry Hernandez, Christina Alig, Eileen Rohlfing, Vanessa Kor, Javier Vanga, Susan Marscellas, Edward King, Camille Jaque, Pearl Sanchez, Natalie Newson, Elizabeth Kaylor and Charlotte Johnson

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:35 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Director’s Report:** Mr. Donnelly provided updates on theWIOA Partner Memorandum of Understanding and lease agreement for 344 Salinas Street building.

# **Public Comment/Testimonial:** Edward King

**Consent Calendar:**

1. Action: Approve minutes from Executive Committee meeting of July 17, 2019.

**A motion was made by Paula Calvetti to approve the minutes from the Executive Committee meeting of July 17, 2019, seconded by Cesar Lara. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. **Action:** Consider and approve the appointment of Lamont Adams, Business Manager, International Brotherhood of Electrical Workers Local 234, representing Labor, to the WDB for a three-year term to be forwarded to the Workforce Development Board for concurrence.

**A motion was made by Mary Ann Leffel to approve the appointment of Lamont Adams, Business Manager, International Brotherhood of Electrical Workers Local 234, representing Labor, to the WDB for a three-year term to be forwarded to the Workforce Development Board for concurrence, seconded by Paula Calvetti. ALL AYES**

1. Provide an update on Workforce Development Board’s new website.

**The Committee received an update on the Workforce Development Board’s new website.**

1. Discuss October 2, 2019 Board Retreat and Agenda Items.

**The Committee discussed the October 2, 2019 Board Retreat and Agenda Items.**

1. Provide an update on WIOA Adult, Dislocated Worker and Youth Program Performance for July 1-31, 2019.

**The Committee received an update on the Adult, Dislocated Worker and Youth Program Performance for July 1-31, 2019.**

1. Provide an update on Eligible Training Provider Training Outcomes for Program Year 2017-2018.

**The Committee received an update on the Eligible Training Provider Training Outcomes for Program Year 2017-2018.**

1. Provide an update on Labor Market Information for June 2019.

**The Committee received an update on Labor Market Information for June 2019.**

1. Provide an update on One-Stop Operator activities.

**The Committee received an update on One-Stop Operator activities.**

1. Review Nomination Form for the December 4, 2019 Second Annual Community Awards Celebration and discuss sponsorships.

**The Committee reviewed the Nomination Form for the December 4, 2019 Second Annual Community Awards Celebration and discussed sponsorships.**

**Adjournment:** Mr. Cushman adjourned the meeting at 10:16 a.m.