



## CalJOBS<sup>SM</sup> ACTIVITY CODES

This Information Notice provides the workforce development community with an overview of activity codes available for use in the California Job Opportunity Browse System (CalJOBS<sup>SM</sup>) system since July 1, 2016. This Information Notice replaces WSIN13-39.

The CalJOBS<sup>SM</sup> system was upgraded on July 5, 2016, to align with some of the new *Workforce Innovation and Opportunity Act* (WIOA) data collection requirements. These new WIOA requirements created a need for a revised set of activity codes. The use of activity codes has a direct relationship to performance outcomes and must be closely monitored. Staff must familiarize themselves with the following attachments to ensure accurate use of CalJOBS<sup>SM</sup> activity codes:

### **CalJOBS<sup>SM</sup> Activity Codes – Explanation of Attachments (Attachment 1)**

This provides a detailed description of the information included on attachments 2 and 3.

### **CalJOBS<sup>SM</sup> Activity Codes Dictionary (Attachment 2)**

This provides a comprehensive list of both participant and employer activity codes, as well as a detailed definition for each activity code.

### **CalJOBS<sup>SM</sup> Activity Codes Detailed Listing – Individual (Attachment 3)**

This contains : (1) the name and number for each CalJOBS<sup>SM</sup> activity code, (2) the program(s) that are able to use the activity code, (3) the category of service, (4) a determination of whether or not use of the activity code will affect the exit status of the participant, and (5) the corresponding Participant Individual Record Layout data element number(s).

If you have any questions regarding this information, please contact the Central Office Workforce Services Division, Program Reporting and Analysis Unit at 916-654-8305 or [wsbmanageperformance@edd.ca.gov](mailto:wsbmanageperformance@edd.ca.gov).

/S/ JOSÉ LUIS MÁRQUEZ, Chief  
Central Office Workforce Services Division

Attachments are available on the internet:

1. [CalJOBS Activity Codes – Explanation of Attachments](#)
2. [CalJOBS Activity Codes Dictionary](#)
3. [CalJOBS Activity Codes Detailed Listing – Individual](#)