

MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)

REQUEST TO PURCHASE

SUGGESTED VENDOR: Employment Development Department (EDD) CHART OF ACCT. CODE/FUND: A110

REQUESTOR: Marleen Bush for Reva Bear ACTIVITY CODE: _____

LOCATION: Monterey County WDB EXP. LINE ITEM: 6120

DATE OF REQUEST: 20-Oct-16

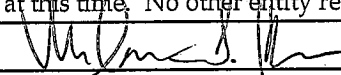

DATE REQ'D: 20-Oct-16

QTY	UNIT	ITEM NUMBER	DESCRIPTION	COST	TOTAL
1			Labor Market Information data request	\$ 4,325.00	\$ 4,325.00
			Includes:		
			- Top 12 occupational data with employer information and census data		
			- Additional healthcare data		

ALL REQUESTS MUST COMPLY WITH THE WIOA PROCUREMENT METHODS - SEE BELOW:				Sub-Total	\$ 4,325.00
SMALL PURCHASES: \$1 TO \$9,999.00: 2 DOCUMENTED QUOTES				Hotel fees	
SOLE SOURCE: MUST BE JUSTIFIED IN WRITING				Tax	\$ -
RFP: FOLLOW PROCEDURES IN PROCUREMENT MANUAL				Discount	\$ -
NOTE: THE FOLLOWING MUST BE ATTACHED TO THIS FORM: COMPLETED APPLICABLE				TOTAL	\$ 4,325.00
PROCUREMENT FORM(S), QUOTES, WRITTEN JUSTIFICATION, BIDS, AND OTHER NECESSARY DOCUMENTATION.					

JUSTIFICATION FOR REQUEST:


This is a request for labor market information data and analysis for the Monterey County WDB local and annual regional plans. The State EDD's Labor Market Information Division will be providing the LMI data & analysis. Reference the attached quote. The State EDD was the only entity qualified and available to provide the LMI data and analysis at this time. No other entity responded to our request for services.

REQUESTOR _____ DATE 10/20/16 AUTHORIZED SIGNATURE _____ DATE 10/29/16

*** SIGNATURE AUTHORIZES PURCHASE***

FOR PROCUREMENT ONLY FOR NON-PROCUREMENT ONLY FOR PROCUREMENT ONLY

RECOMMENDED ACTION: APPROVED  DENIED _____

ACCOUNTING NUMBER: _____

COMMENTS: _____



PURCHASE ORDER NUMBER FISCAL OFFICE AUTHORIZATION DATE

Original-Fiscal Office Copy-Make copy for division records

Bush, Marleen L. x6412

From: Bear, Reva G.
Sent: Thursday, October 20, 2016 10:44 AM
To: Bush, Marleen L. x6412
Subject: FW: LMI Data Request

Marleen: the quote is below. Thanks so much for setting this up. Just let me know when it's okay for me let Sheila know that she can start working on the project.

Thanks again,

Reva G. Bear
Management Specialist
Monterey County Workforce Development Board
168 W. Alisal, 3rd floor
Salinas, CA 93901
(805) 458-4616

From: Stock, Sheila@EDD [<mailto:Sheila.Stock@EDD.ca.gov>]
Sent: Friday, October 14, 2016 1:00 PM
To: Bear, Reva G.
Subject: LMI Data Request

Hi Reva,

I was able to get a cost estimate for the additional Healthcare data you requested. With that data and the original request for the top 12 occupational data with employer information and the Census data, the estimate sits at \$4325. As soon as you give me the ok, we will start on compiling the data and I can get a detailed cost breakdown to you. If we are able to get your approval early next week I anticipate a deliverable by Friday, November 3.

I am off the rest of today, but feel free to call me on Monday if you have any further questions or concerns. Have a great weekend.

Sheila Stock

Research Program Specialist
Labor Market Information Division, EDD
1325 Pine Street
Redding, CA 96001
(P) 530.225.2383
(F) 530.225.5019

LMID is the official source of labor market information for California.

Bush, Marleen L. x6412

From: Bear, Reva G.
Sent: Thursday, October 20, 2016 11:27 AM
To: Bush, Marleen L. x6412
Subject: Re: LMI Data Request

We didn't get any other quotes, though I placed the emails soliciting quotes, the email delivery receipts and a procurement note in the file (explaining the purchase rationale). I left the file (a blue folder - doesn't have permanent labels yet - but yellow sticky says "LMID Procurement") with Joyce last week. It may be in my in-box or either Joyce or Flor would have it.

Reva G. Bear, Management Specialist
Economic Development Department/Monterey County Workforce Development Board
730 La Guardia Street | Salinas, CA 93905 | (805) 458 -4616
RevaRG@co.monterey.ca.us
www.montereycountywdb.org

From: Bush, Marleen L. x6412
Sent: Thursday, October 20, 2016 10:58 AM
To: Bear, Reva G.
Subject: RE: LMI Data Request

Hi Reva,

Can you email me the other quotes you received so that I can attach them to the RTP? I'll send the completed RTP to Ruben to process today.

I'll get back to you on when Sheila can start the project too. I just need Ruben's blessings to move forward.

Marleen

From: Bear, Reva G.
Sent: Thursday, October 20, 2016 10:44 AM
To: Bush, Marleen L. x6412
Subject: FW: LMI Data Request

Marleen: the quote is below. Thanks so much for setting this up. Just let me know when it's okay for me let Sheila know that she can start working on the project.

Thanks again,

Reva G. Bear
Management Specialist
Monterey County Workforce Development Board
168 W. Alisal, 3rd floor
Salinas, CA 93901
(805) 458-4616

Employment Development Department (EDD)

Vendor ID: VC0000001071

Active from: January 20, 2010

Validated in Advantage on: October 20, 2016

AMS Advantage - Google Chrome

https://0000serppfhrm1.in.co.monterey.ca.us/webapp/FINPROD/Advantage?jsessionid=0000UFEpl-aFS-gPr893AODyGdq:13scl8mal

Home Pets

ADVANTAGE

Welcome, Marleen Bush [My Workspace](#)

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Vendor/Customer

- General Info
- Headquarters
- Organization
- Disbursement Options
- Prenote/EFT
- Remittance Advice
- Vendor Terms
- Accounts Receivable
- eMALL
- Location Information
- Change Management

Vendor/Customer

Vendor/Customer	Legal Name	Vendor Active Status	Customer Active Status	Attachments
CV000001551	EMPLOYEE BENEFIT SPECIALISTS INC	Inactive	Inactive	0
VC000000385	Employer Resource Institute	Inactive	Inactive	0
✓ VC0000001071	EMPLOYMENT DEVELOPMENT DEPT	Active	Inactive	0

First Prev Next Last [Attachments](#)

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General Info

Vendor/Customer : VC0000001071

Legal Name : EMPLOYMENT DEVELOPM

Alias/DBA :

Vendor Active Status : Active

Vendor Approval Status : Complete

Customer Active Status : Inactive

Customer Approval Status : Incomplete

Location Name :

First Name :

Middle Name :

Last Name :

Company Name : EMPLOYMENT DEVELOPM

Restrict Use by Department : ☐

Miscellaneous Account : ☐

Internal Account : ☐

Third Party Only : ☐

Third Party Vendor : ☐

Third Party Customer : ☐

Inventory Customer : ☐

Active From : 01/20/2010

Active To :

Department :

Unit :

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