

Monterey County Workforce Investment Board
LOCAL POLICY BULLETIN

MCWIB Policy Bulletin #2003-12

Reference Title I-B of WIA:

To: All County of Monterey Providers of **Workforce Investment Act**
Youth Program Services.

Subject: Local WIB definition of **Time Limitations** for Application Process

Effective Date:

June 1, 2004

Policy and procedures for time limits covering the application process:

A. The amount of time customers and staff have to obtain documentation:

Ten (10) working days from the initial eligibility interview.

B. The amount of time allowed to review an applicant's information and confirm eligibility:

Five (5) working days from the date of file submission.

C. The amount of time that can elapse between the date of file approval for eligibility and the enrollment date:

The maximum time allowed is 45 days.