

**ADOPTED**  
**Monterey County Workforce Development Board**  
**Executive Committee**  
Marina Library, 190 Seaside Circle, Marina, CA 93933  
**Thursday, April 26, 2018**

**Members Present:** Erik Cushman (Chair), Cesar Lara, Mary Ann Leffel, and Dr. Willard Lewallen

**Members Absent:** Paula Calvetti

**Staff Present:** Chris Donnelly and Flor Galvan

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 10:09 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment/Testimonial:** Edward King

**Director's Report:** The committee received the Director's Report regarding the updates on Workforce Development Board Youth Job Fair, State Monitoring, and Department of Labor Youth Ambassador's for Peace Monitoring.

**Consent Calendar:**

1. Action: Approve the minutes from April 26, 2018 meeting.  
**A motion was made by Mary Ann Leffel to approve the minutes from April 26, 2018, seconded by Cesar Lara. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. Action: Consider whether to approve the Request for Quote Selection Committee's choice of a contractor to perform WIOA Compliance Monitoring services for PY 2017-18; consider whether to recommend approval of its choice to the Workforce Development Board.  
**A motion was made by Willard Lewallen to consider whether to approve the Request for Quote Selection Committee's choice of a contractor to perform WIOA Compliance Monitoring services for PY 2017-18; consider whether to recommend approval of its choice to the Workforce Development Board, seconded by Mary Ann Leffel. ALL AYES**
2. Action: Consider whether to approve extending the contract for Council for Adult and Experiential Learning to provide a Coastal Region healthcare project management plan and analysis from May 30, 2018 to October 31, 2018, and to approve increasing the contract from \$75,000 to \$95,000; consider whether to recommend approval of these actions to the Workforce Development Board.  
**A motion was made by Mary Ann Leffel to consider whether to approve extending the contract for Council for Adult and Experiential Learning to provide a Coastal Region healthcare project management plan and analysis from May 30, 2018 to October 31, 2018, and to approve increasing the contract from \$75,000 to \$95,000; consider whether to recommend approval of these actions to the Workforce Development Board, seconded by Cesar Lara.**
3. Report out on the results of monitoring the Eligible Training Provider List and Equal Opportunity compliance.  
**The Board received a report on the results of monitoring the Eligible Training Provider List and Equal Opportunity compliance.**

**Adjournment:** Mr. Cushman adjourned the meeting at 11:09 a.m.